Peer Support Alliance of North Dakota (PSAND)
Advisory Board Member Position Description

Job Title: Advisory Board Member

Position Summary:
The Advisory Board serves as a representative body of peer support specialists from across North Dakota and from the diverse genres of peer support practiced throughout the state. Advisory Board members (Advisors) provide a vital link between peer support professionals in their communities and the Peer Support Alliance of North Dakota (PSAND), ensuring that the perspectives, needs, and experiences of peer specialists are communicated to the Alliance while sharing information and opportunities back to their local regions and networks.

Advisors serve as leaders, collaborators, and ambassadors for peer support. While the Advisory Board does not govern the affairs of the Alliance, it plays an essential role in informing the work of the Board of Directors and advancing the mission of PSAND.

Purpose:
The purpose of the Advisory Board is to:

- Provide statewide representation of peer support specialists from North Dakota's Human Services regions, Indigenous Nations, and the varied genres of peer support.
- Strengthen communication between PSAND and peer support professionals throughout the state.
- Promote collaboration among peer support specialists, organizations, and communities.
- Advance the profession of peer support in North Dakota.

Primary Responsibilities:

Advisory Board members are expected to:

- Serve as a representative of their Human Services region, Indigenous Nation, or the statewide membership.
- Bring information, concerns, successes, and emerging issues from their local peer support communities to the Alliance.

- Share information from PSAND with peer specialists and organizations within their region or professional network.
- Advise the Board of Directors regarding issues affecting the peer support profession throughout North Dakota.
- Participate in and, when appropriate, lead committees and working groups established by the Alliance.
- Serve as ambassadors for peer support and for PSAND at the local, regional, and statewide levels.
- Promote collaboration among peer support organizations, providers, and professionals.
- Support the mission, vision, and values of the Peer Support Alliance of North Dakota.

Qualifications:

Advisory Board members shall:

- Be a Certified Peer Specialist credentialed in the State of North Dakota, **or** have successfully completed a North Dakota Behavioral Health Division-approved Peer Support Specialist training program with the intent to become certified in North Dakota.
- Reside in North Dakota or work in a peer support-related capacity within the state.
- Adhere to the *PSAND Member Commitment to Ethical and Collaborative Participation*.
- Demonstrate a commitment to strengthening peer support services and the peer support workforce throughout North Dakota.

Selection and Representation:

Advisory Board members are selected in accordance with the PSAND Bylaws.

- Each Human Services region establishes its own process for electing or appointing its representative.
- Indigenous Nations may nominate or appoint representatives through their own established processes.
- Vacant regional positions may be filled through at-large election by the membership at the PSAND Membership Annual Meeting, as provided in the bylaws.

- Vacancies occurring between annual meetings may be temporarily filled by appointment of the Advisory Board from the membership at large.
- At-large Advisors represent the statewide membership rather than any specific region.

Term of Service:

- Advisors serve three-year terms.
- Advisors may serve up to three consecutive terms.
- Following a minimum one-year break in service, former Advisors may again serve up to three consecutive terms.
- Individuals appointed to complete an unexpired term serve only the remainder of that term. They may pursue additional terms through the normal election process as determined by each represented area.

Leadership:

The Advisory Board elects its own:

- Chairperson
- Vice Chair
- Secretary

The duties of these officers will be established in Alliance policy.

Authority:

The Advisory Board serves solely in an advisory capacity.

The Advisory Board:

- Provides recommendations and guidance to the Board of Directors.
- Supports committees and Alliance initiatives.
- Represents the voice of peer support specialists across North Dakota.

The Advisory Board does not:

- Govern the Alliance.
- Manage the affairs of the Alliance.
- Exercise authority over the Board of Directors.

Time Commitment:

Advisory Board members are expected to:

- Attend a minimum of 75% of Advisory Board meetings, which are held at least quarterly and as determined by the Advisory Board.
- Participate in Alliance committees or working groups as appropriate.
- Maintain communication with peer support professionals in their region or network.
- Attend the annual membership meeting whenever possible.
- Respond to communications and requests in a timely manner.
- Fulfill responsibilities associated with committee assignments or leadership roles.

Compensation:

Advisory Board members serve as volunteers and receive no compensation for their role as Advisors.

With prior approval from the Board of Directors, Advisors may be reimbursed for reasonable mileage or other approved expenses incurred while conducting Alliance business. Advisors may also be compensated for services that are outside the scope of their Advisory Board responsibilities, provided such services have been approved in advance and do not create a conflict of interest.